

**WILSON COUNTY, KANSAS  
OFFICIAL MINUTES**

April 1, 2020

The Board of County Commissioners, three members, and Kris Marple, County Coordinator, met in regular session at 9:00 a.m. in the Commission Room. Also present were Rhonda Willard, Faye Price, and Connie Oneill.

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**CALL TO ORDER:** Commissioner Lair called the meeting to order.

**INVOCATION:** Commissioner Miller gave the invocation.

**PLEDGE OF ALLEGIANCE:** Commissioner Lair led the flag salute.

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**AGENDA & MINUTES:**

**ACTION:** A motion was made by Commissioner Scott to approve the agenda as amended, and the minutes of March 25, 2020 as presented. Commissioner Miller seconded the motion, and the motion carried.

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**HOURS OF OPERATION DUE TO EXECUTIVE ORDER #20-16:**

Due to the Governor's Executive Stay-at-Home Order #20-16, the Commission discussed the hours of operation for the Courthouse & Health Dept.

**ACTION:** A motion was made by Commissioner Miller to close the Courthouse & Health Dept. to the public, but each office will be staffed from 8am-5pm as scheduled by the Head of Department, and employee work day hours will be 4 hours worked & 4 hours paid administrative leave to be effective from April 1<sup>st</sup> to April 19, 2020. Commissioner Scott seconded the motion, and the motion carried.

911 Dispatch, Road & Bridge Dept, and Landfill hours will remain as business as usual. The Sheriff's Dept. office personnel hours will be determined by the Sheriff.

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**ROAD & BRIDGE DEPT. REPORT:**

Kary Tatum, Road & Bridge Supervisor, discussed field drainage into county road ditches causing road wash outs which is in violation of K.S.A. 68-115. He also discussed an engineering proposal from PEC for the Nedesha Sewer Project, the Commission agreed to refer them to Shafer, Kline & Warren before County right-of-way permits are issued.

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**COVID-19 (Coronavirus) UPDATE:**

Destany Wheeler, Health Dept. Administrator, and Dr. Jennifer McKenney, County Health Officer, gave an update on the COVID-19. They reported that there are still no positive cases in Wilson County to date. They also discussed the Governor's Executive Stay-at-Home Order 20-16. For more information, please visit <https://govstatus.egov.com/coronavirus>.

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**COORDINATOR'S REPORT:**

Kris Marple, County Coordinator, presented Resolution #2020-004 designating the Wilson County Citizen as the official county newspaper from April 1, 2020 to March 31, 2021. He also presented a Proclamation proclaiming April 7, 2020 as National Service Recognition Day, and a Proclamation proclaiming April as Child Abuse Prevention Month. He also submitted a \$0.50 per hour pay increase request for Jaysa Schaffer due to completing her introductory period. He also discussed the Families First Coronavirus Response Act.

**ACTION:** A motion was made by Commissioner Miller to approve Resolution #2020-004 as presented. Commissioner Scott seconded the motion, and the motion carried.

**ACTION:** A motion was made by Commissioner Miller to approve the two Proclamations as presented. Commissioner Scott seconded the motion, and the motion carried.

**ACTION:** A motion was made by Commissioner Scott to approve the pay increase request for Jaysa Schaffer as presented. Commissioner Miller seconded the motion, and the motion carried.

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**OTHER BUSINESS:**

1. Jessica Porter, County Appraiser, reported that she is doing informal hearings by telephone instead of in-person during the COVID-19 Pandemic. She also reported that her office is working on oil & gas and personal property valuations.
2. Approved tax roll corrections: 2020-070 & 2020-78 to 82.
3. Reports received: Road & Bridge, Clerk, Election, Appraiser, Health Dept, Sheriff, and Register of Deeds fees reports. 911 calls log.

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**ADJOURNMENT:**

The meeting adjourned at 10:25 a.m. to reconvene on Wednesday, April 8, 2020 at 9:00 a.m.

**BOARD OF COUNTY COMMISSIONERS  
WILSON COUNTY, KANSAS**

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Casey Lair, Chairman

**ATTEST:**

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Rhonda Willard, County Clerk